

The quarterly meeting of the Oconee County Library Board was held on ~~October 19, 1993~~ ^{January 25, 1993} with the following persons attending: Ron Young, Wilson White, Mary Ann Driver, Corinne Stiving, Ellen Purvis, Connie Wynn, Lila Wyatt, Wayne Turnbull, Rosemary Stancil, Ava Arp, Billie Brown, William Ferris, Chuck Cunningham, and Wendall Dawson.

Rosemary Called the meeting to order. Minutes were read and approved. Wilson reported a copier balance of \$2,968.99 and total funds available to the library fund, \$4,947.64. In old business, there was a change of weekend personel. Tammy Ancayna, previously interviewed by personel committee, was hired to fill a vacancy. Track lighting was installed. Wayne made a motion to add an additional two tracks to complete the lighting in the auditorium. Ron seconded the motion. He will see that this project is completed. Ellen and William represented the board at the legislative luncheon and forum in Atlanta.

Committee Reports: Mary Ann presented the circulation report for the year. Bogart's circulation increased by 35%, Athens by 24%, and Watkinsville down 13%. Billie reported that preschool storytime continues on Wednesday a.m. with 20-30 people in attendance. Her staff works with preschools and visits the public schools, working with their curriculum needs. Ron reported that a second telephone line had been installed in the Bogart Library. There will be a sidewalk sale in May. Proceeds will go toward the purchase of more books. Kathy introduced Greg Hyde, from the State Dept. of Education and Tom Plueg, the State Construction Coordinator for Public Library Services, who made a presentation for an addition and renovation project for the Oconee County Library. Mr. Plueg outlined the objectives and functions of the Public Library Capital Cutlay Grants Program. The program operates under the rules of the Ga. Board of Ed. and Dept. of Ed. See the attached outline for further details. William made a motion for us to preapply for the grant and form a committee to follow-up with the plans. Wayne seconded the motion. With no further business to be discussed, the meeting was adjourned.

Respectfully submitted,

Ava Arp
Ava Arp

The quarterly meeting of the Oconee County Library Board was held on April 19, 1993, with the following persons attending: Ava Arp, Rosemary Stancil, Corrine Stiving, Lila Wyatt, William Ferris, Connie Wynn, Ellen Purvis, Jo Ann Mitchell, Mary Ann Driver, Billie Brown, and Shelley Smith.

Rosemary called the meeting to order, and the minutes were approved. There was no treasurer's report. Ava Arp recognized Peggy Lowery's six years of employment at the Oconee Library with a \$25.00 gift certificate to Waldenbooks. She has resigned to stay home with her family. Shelley Smith then reported on the current status of the literacy programs. Over twenty volunteers are working in several different aspects of the program. Volunteers go into the schools to work one-on-one with students needing help. Also, the ENGLISH AS A SECOND LANGUAGE program has been a big success. There is a possibility for a mentor program to begin in the future. The results of a survey sent to the primary and elementary schools showed that out of 600 surveys returned, 126 respondents had neither a High School education diploma, or G.E.D. Sixty-five of the respondents seemed to want help. There is definitely a need for literacy services. There will be a reception honoring the literacy volunteers, board of commissioners, board of education, our funding sources, and others who will be recognized for service to the library. Board members will be responsible for foods, and the reception will begin at 2:30 P.M. on May 16, 1993.

REPORTS. Mary Ann Driver reported that we have applied for a J.T.P.A. Grant which could go into effect by September 1993. Kathy Ames has ordered a divider panel system for the community room to be used for the literacy program.

Billie Brown reported that child care groups and special ed classes are coming regularly for storytime. Artwork from every school was on display in the community room with over 400 people attending to view it.

No financial report was given.

Personnell. Ava reported that Janet Murphy was hired to replace Peggy Lowery on a full-time basis. An ad has been placed in the newspaper for a part-time position to replace Janet.

No building/construction report was given.

Budget. The Board of Commissioners reviewed the budget, and will report back at a later time.

No reports were given for Building and Grounds Maintenance, Regional Board Representatives, or Public Awareness.

Old Business. A motion was made by William to allow Cofer's to select and plant a suitable tree. A second was made by Corrine. Cofer's will replace the former tree.

New Business. Corrine suggested placing a new library sign near the traffic light in town. Ellen will research this. Also, the board will work towards starting a "FRIENDS" group as needs arise, and as the library expands. With no further business to be discussed, the meeting was adjourned.

Respectfully submitted,

Ava Arp, Secretary

The quarterly meeting of the Oconee Library Board was held on July 19, 1993, with the following persons attending: Ava Arp, Rosemary Stancil, Mary Ann Driver, Wilson White, Jo Ann Mitchell, Ron Young, William Ferris, Lila Wyatt, and Julie Walker (assistant director of Athens Regional Lib.)

Rosemary called the meeting to order. The minutes were reviewed and approved. Wilson reported current balances as follows: \$388.21 in the general account and \$3506.12 in the building fund. The current balance for the Oconee Library Copier was \$3865.09.

The personnel committee spotlighted Teresa Weaver, the Bogart Branch Librarian. Ava gave a brief introduction and profile which allowed the board to meet Teresa. We will spotlight an employee each quarter.

Regional Report... Mary Ann reported that the Itzareader Book Drive Program will begin within the next few weeks. Books will be collected in area libraries. Olympic activities for children will be held at the Regional Library on August 7, between 10:00 and 1:00 p.m. A circulation report was given for the past five and a half years.

Billie Brown reported on a variety of activities that were going on at the Oconee Library in her report. Some of them include; art displays, sing-alongs, 4-H displays, and 843 summer readers. Memorial gifts given in memory of Sharon Johnson and Jean Couch, will go into the building fund account 601-176. Wilson will keep a list of amounts designated as memorials.

In the Bogart Report, Ron reported the "friends" group has purchased children's activities for the library and are beginning plans for their Halloween Carnival.

Personnel... Ava made a motion that the Board purchase activities for the children's area. These will be purchased with fine money, not to exceed \$1500.00. Ron seconded and the motion was passed.

Building and Construction.... No report

Budget... No Report

Building and Grounds Maintenance... No report

Regional Board Representatives... No Report

Public Awareness...No Report

Old Business....No Report

New Business....Ron made a motion that the Oconee County Library Board sponsor Barney the Dinosaur at the Itzareader Day. We will pay \$75.00 from fine money if possible. If not, it will come from the general account. Rosemary will check on purchasing bookmarks for Barney to hand out and a sign to signify the sponsor. With no other business to be discussed, the meeting was adjourned.

Respectfully submitted,
Ava Arp

The quarterly meeting of the Oconee County Library Board was held on October 25, 1993 with the following persons attending: A. Arp, E. Purvis, L. Wyatt, W. White, M.A. Driver, K. Ames, C. Stiving, W. Turnbull, R. Stencil, and, B. Brown.

Ellen called the meeting to order and the minutes were read. Billie made a correction as to the correct balance of the Oconee County Library copier. The correct balance as of July 19, was \$4690.77. The minutes were then approved.

The personnel committee spotlighted Cynthia Jameson, Library assistant at the Oconee Library. Ava gave a brief introduction and profile, allowing board members a chance to know Cynthia a little better.

Regional Report: Mary Ann brought up the issue of personal safety and liability. "Screamers" will be purchased for each building, to alert in case of emergency. A personal safety workshop will be provided for staff as well. The Oconee County Library will be closed the following days for Christmas holidays; December 23,24,25,26,27th. The library will not be closed on December 31st. Comp. time will be scheduled by Billie Brown. Kathy urged board members to consider accepting the invitation to a dinner presentation honoring Tom Murphy on November 18, 1993. This will be to honor his commitment to libraries. She also shared a letter from ~~the~~ State Senator, Eddie Madden, agreeing to add funding to the bookmobile program.

A gift of \$350.00 for reference books, was given in memory of Sharon Johnson by the Athens Board of Realtors. A gift of 20 shares of common stock, worth \$1,000.00 was given to the Oconee library by Mr. and Mrs. Sam Preston. Ava will write a note of acceptance to the Prestons, asking them to contact Billie as to how the money will be used.

Wilson reported current balances in the treasurer's report as follows: General account \$342.61, Building account \$4,236.03, and the Oconee library copier \$5,228.41.

Oconee Library Report: Billie reported a total of 948 children in the summer reading program, and a genealogy workshop was given by Prudence Taylor. *for the staff.*

Bogart Branch: No Report

~~Finance: No Report~~

Personnel: The personnel committee hired Christine Norman as the new weekend page. The children's activities have arrived and will be delivered soon. The personnel committee suggested that the board provide Christmas treats and purchase a poinsetta for the Oconee library staff for the holidays.

Building and Construction: Wayne reported that the building committee will meet with consultants ^{S, and} Wilhout, ^C Sides, ^{and} Pope, ^{of the firm Sides & Pope} to go over preliminary sketches for the new additions to the Oconee Library. A called meeting will be needed to select an architect.

Building and Grounds: Wayne made the board aware of the potential water problems which may arise from the new Health Department. He advised that the parking lots will connect with a walkway.

Regional Report: No Report

Public Awareness: Ellen suggested that the local newspapers have a library column which would need volunteers to organize. The DOT will review the corner of Main Street where the new library sign would be placed. The DOT will be in touch with Ellen about the sign.

Old Business: None

New Business: Connie Wynn and Sharon Johnson will need to be replaced on the Board of Directors. Dr. Debra Harden and Wendall Dawson will be contacted to recommend replacements. Rosemary reviewed the general rules of the Oconee Library. Several policies were reviewed, with changes approved. Rosemary will have the updated policies for the board to review at the next meeting. The January meeting of the board will be at the Bogart Library, followed by a reception for the Bogart "Friends" group. The Oconee board will present them with a gift of \$100.00 worth of children's books. This gift will come out of the general account. Rosemary reported that the Oconee 4-H will decorate inside and/or outside for Christmas. Ellen will check on getting a live tree form Cofers. With no further business to be discussed, the meeting was adjourned.

*****REMINDER*****

The January meeting has been rescheduled for Monday, January 24th, 4:30 at the Bogart Library!